

Program 060

DSHS - Economic Services Administration**Recommendation Summary**

Dollars in Thousands

| | Annual FTEs | General Fund State | Other Funds | Total Funds |
|---|-------------|--------------------|-------------|-------------|
| 2013-15 Expenditure Authority | 4,199.9 | 746,717 | 1,276,812 | 2,023,529 |
| Total Maintenance Level | 4,471.5 | 847,138 | 1,230,025 | 2,077,163 |
| Difference | 271.6 | 100,421 | (46,787) | 53,634 |
| Percent Change from Current Biennium | 6.5% | 13.4% | (3.7)% | 2.7% |
| Performance Changes | | | | |
| Family Child Care Providers Award/Agreement | | 5,252 | | 5,252 |
| Behavioral Intervention Grants | 1.0 | | 3,912 | 3,912 |
| Healthplanfinder Work | 32.0 | | | |
| Affordable Care Act Impact on Eligibility Work | | | 48,364 | 48,364 |
| ESAR - Phase II and III | 37.0 | 8,973 | 42,401 | 51,374 |
| One-Time Relocation | | 258 | 152 | 410 |
| Ongoing Lease Adjustments | | (76) | (58) | (134) |
| Washington Telephone Assistance Program # | (5.5) | (5,068) | | (5,068) |
| TANF Participation Incentive | (27.0) | (15,768) | | (15,768) |
| Most Wanted Website | (.4) | (16) | (36) | (52) |
| Staffing Reduction | (40.0) | (4,351) | (1,513) | (5,864) |
| Additional Requirements for Emergent Need | | (1,726) | | (1,726) |
| Replace Client Receivables System | 1.1 | 1,770 | 1,602 | 3,372 |
| State Public Employee Benefits Rate | | 354 | 233 | 587 |
| WFSE General Government Master Agreement | | 13,982 | 9,969 | 23,951 |
| Nonrepresented Job Class Specific Increases | | 34 | 362 | 396 |
| General Wage Increase for State Employees | | 1,901 | 1,262 | 3,163 |
| Subtotal | (1.8) | 5,519 | 106,650 | 112,169 |
| Total Proposed Budget | 4,469.7 | 852,657 | 1,336,675 | 2,189,332 |
| Difference | 269.8 | 105,940 | 59,863 | 165,803 |
| Percent Change from Current Biennium | 6.4% | 14.2% | 4.7% | 8.2% |
| Total Proposed Budget by Activity | | | | |
| Direct Regional Administration and Field Support | | 257 | 154 | 411 |
| Headquarters Operations and Program Support | | 5,426 | 3,300 | 8,726 |
| Automated Client Eligibility Systems (ACES) | 29.0 | 22,783 | 1,263 | 24,046 |
| Child Support Enforcement | 1,081.5 | 84,147 | 203,333 | 287,480 |
| Retained Child Support | | (55,749) | (40,837) | (96,586) |
| Office of Financial Recovery | 83.0 | 7,132 | 7,351 | 14,483 |
| Diversion Cash Assistance (DCA) | 4.1 | 13,641 | 196 | 13,837 |
| Employment Support Services: Refugees | 37.2 | 11,212 | 24,773 | 35,985 |
| Supplemental Nutrition Assistance Program (SNAP) | 640.5 | 83,285 | 104,113 | 187,398 |
| Aged, Blind or Disabled and Pregnant Women Assistance Program | 60.8 | 80,829 | (2,076) | 78,753 |

HUMAN SERVICES - DSHS

| | Annual FTEs | General Fund State | Other Funds | Total Funds |
|--|----------------|--------------------|------------------|------------------|
| Immigrant State Food Assistance | 28.4 | 41,043 | | 41,043 |
| Medical Eligibility Determination Services | 912.4 | 12,557 | 53,333 | 65,890 |
| Other Client Services | 32.5 | 71,485 | 18,302 | 89,787 |
| Program Support | 427.1 | 159,641 | 126,919 | 286,560 |
| Refugee Assistance Income | 42.1 | 30 | 3,908 | 3,938 |
| Temporary Assistance for Needy Families (TANF) | 14.4 | (66,002) | 356,012 | 290,010 |
| WorkFirst Employment and Training | 352.9 | 39,687 | 183,890 | 223,577 |
| Child Care Subsidy Program | 286.8 | 294,691 | 221,199 | 515,890 |
| Division of Disability Determination Services | 294.5 | 4,650 | 95,252 | 99,902 |
| Administration and Supporting Services | | (5,041) | (726) | (5,767) |
| Consolidated Field Services | | (220) | (98) | (318) |
| Other Statewide Adjustments | | (56,622) | 48,057 | (8,565) |
| CSD Field Support Services | 143.1 | 103,795 | (70,943) | 32,852 |
| Total Proposed Budget | 4,469.7 | 852,657 | 1,336,675 | 2,189,332 |

PERFORMANCE LEVEL CHANGE DESCRIPTIONS

Family Child Care Providers Award/Agreement

The collective bargaining agreement with family home child care providers will increase base payment rates by two percent January 1, 2017, and increase the non-standard hours bonus \$75 with a cap. Funding provided to the Economic Services Administration covers payment increases for the Working Connections Child Care program.

Behavioral Intervention Grants

One-time federal expenditure authority is increased to allow the agency to draw down a federal grant award to complete a demonstration and evaluation project. The pilot project uses behavioral economics focusing on engagement, intervention, enforcement and evaluation. (General Fund-Federal)

Healthplanfinder Work

Expenditure authority for 32 FTE staff is maintained for new Medicaid application work to be completed with the availability of Healthplanfinder access to state employees. The authority for these staff was removed in the maintenance level in association with forecasted caseload reductions. No funds are associated with this step.

Affordable Care Act Impact on Eligibility Work

Clients currently access Modified Adjusted Gross Income (MAGI) Medicaid through the Health Benefit Exchange. Prior to the Affordable Care Act (ACA), clients accessed medical benefits, in addition to food and cash benefits, through the Department of Social and Health Services (DSHS). As a result, DSHS receives less Medicaid revenue to support its administrative costs. Increased federal expenditure authority is provided to cover DSHS administrative costs that will shift from Medicaid to the Supplemental Nutrition Assistance program, the Temporary Assistance for Needy Families program, and the Refugee Cash Assistance program. This includes an increase in federal expenditure authority because DSHS will earn additional Medicaid funds with the expansion of Healthplanfinder access to public assistance eligibility staff. (General Fund-Federal)

ESAR - Phase II and III

In order to implement the Affordable Care Act, DSHS significantly modified the Automated Client Eligibility System (ACES) to design, develop, and incorporate the eligibility system for MAGI Medicaid into existing ACES infrastructure. Funding is provided to fully integrate MAGI Medicaid rules with existing Classic Medicaid and public assistance program rules. (General Fund-State, General Fund-Federal)

One-Time Relocation

One-time funding is provided for relocation expenses for statewide office expansions and consolidations. (General Fund-State, General Fund-Federal)

Ongoing Lease Adjustments

Small office expansions are approved statewide. Funding provided to the Economic Services Administration covers additional space in existing facilities and a small training space in Tumwater.

Washington Telephone Assistance Program #

The Washington Telephone Assistance Program (WTAP) is eliminated. Services include subsidized land-line telephone assistance and community voicemail for eligible recipients of many Medicaid and public assistance programs. The federal Lifeline program is also available to low-income consumers.

TANF Participation Incentive

Funding is eliminated for an additional \$58.08 incentive payment to Temporary Assistance for Needy Families (TANF) parents who participate in mandatory WorkFirst activities at least 20 hours per week and meet the requirements of their Individual Responsibility Plans (IRP). The incentive payment is in addition to the regular monthly cash grant clients already receive.

Most Wanted Website

The Most Wanted website for child support enforcement is eliminated. This website displays photos of noncustodial parents who are delinquent in the payment of child support. (General Fund-State, General Fund-Federal)

Staffing Reduction

Full-time equivalent (FTE) staff and associated funding are eliminated for 40 financial service specialist positions statewide. (General Fund-State, General Fund-Federal)

Additional Requirements for Emergent Need

A change is made to the limit on Additional Requirements for Emergent Need (AREN) from an annual limit of \$750 to a lifetime limit of \$750. The AREN payment is in addition to the regular monthly cash grant clients already receive.

Replace Client Receivables System

One-time funds are provided to replace the client receivables system to ensure child support overpayment and recoupments for public assistance funds are collected. (General Fund-State, General Fund-Federal)

HUMAN SERVICES - DSHS

State Public Employee Benefits Rate

Health insurance funding is provided for state employees who are not represented by a union or who are covered by a bargaining agreement that is not subject to financial feasibility determination. Insurance for employees covered by the health insurance coalition is included in funding for their respective collective bargaining agreements. The insurance funding rate is \$913 per employee per month for Fiscal Year 2016 and \$947 per employee per month for Fiscal Year 2017. (General Fund-State, various other accounts)

WFSE General Government Master Agreement

Funding is provided for a collective bargaining agreement with Washington Federation of State Employees (WFSE), which includes a general wage increase of 3 percent, effective July 1, 2015; a general wage increase of 1.8 percent for all employees who earn \$2,500 a month or more, effective July 1, 2016; a general wage increase of 1 percent plus a \$20 per month increase for all employees who earn less than \$2,500 per month, effective July 1, 2016; salary adjustments for targeted classifications; hazard pay for designated night crews; assignment pay in designated areas; and employee insurance. (General Fund-State, various other accounts)

Nonrepresented Job Class Specific Increases

Funding is provided for classified state employees who are not represented by a union for pay increases in specific job classes in alignment with other employees. (General Fund-State, various other accounts)

General Wage Increase for State Employees

Funding is provided for wage increases for state employees who are not represented by a union or who are covered by a bargaining agreement that is not subject to financial feasibility determination. It is sufficient for a general wage increase of 3 percent, effective July 1, 2015; a general wage increase of 1.8 percent for employees who earn \$2,500 a month or more, effective July 1, 2016; and a general wage increase of 1 percent plus a \$20 per month increase for employees who earn less than \$2,500 per month, effective July 1, 2016. This item includes both higher education and general government workers. (General Fund-State, various other accounts)

ACTIVITY DESCRIPTIONS

Direct Regional Administration and Field Support

Direct regional administration and staff support and direct service functions of staff who deliver services for Child Protection, Family Voluntary Services, Family Reconciliation, Child and Family Welfare Services, Adoption Support and Licensed Resources.

Headquarters Operations and Program Support

Headquarters operations and program support staff provide technical support, program development, legislative and regional coordination, fiscal planning, budgeting, and information technology.

Automated Client Eligibility Systems (ACES)

The Automated Client Eligibility System (ACES) is a mission critical system in the DSHS Information Technology (IT) Portfolio. The system automates the eligibility determination and case maintenance process for the Temporary Assistance for Needy Families (TANF); Supplemental Nutrition Assistance Program (SNAP); and medical assistance programs.

Child Support Enforcement

The Division of Child Support (DCS) establishes, modifies, and enforces child support orders and medical insurance obligations to support the needs of children with custodial or non-custodial parents residing in Washington State. Enforcement includes wage and/or other income withholding, IRS tax refund attachment, and interstate referrals. Services may include license revocation, personal property seizure, or referral for contempt. Families who receive Temporary Assistance for Needy Families (TANF) or Medicaid automatically receive full-collection services. In addition to collection services, DCS assists custodial parents with paternity establishment and services needed to locate non-custodial responsible parents for the purposes of collecting child support. DCS staffs work collaboratively with local and tribal governments to effectively provide these services throughout the State.

Retained Child Support

As a condition of eligibility for Temporary Assistance for Needy Families (TANF), custodial parents assign rights to child support payments to the state for each month they receive TANF. The Division of Child Support (DCS) collects millions of dollars annually on TANF and former TANF cases that are retained by the state.

Office of Financial Recovery

The Office of Financial Recovery (OFR) is the centralized collection office for funds owed to the Department of Social and Health Services (DSHS) and partner agencies. OFR recovers revenues, collects overpayments, and bills and collects fees in the following major collection programs: Estate Recovery, Client Overpayments, Food Assistance Overpayments, Vendor Overpayments, Supplemental Security Income, Medical Premiums, Juvenile Rehabilitation, Developmental Disabilities, Mental Health, and Time Loss.

Diversion Cash Assistance (DCA)

Diversion Cash Assistance (DCA) provides alternative assistance for families who have a short term need and do not wish to receive Temporary Assistance for Needy Families (TANF) assistance. Eligible families must meet the income and resource requirements for TANF, but demonstrate they expect to have income and resources to meet their long-term needs. DCA can help families with expenses such as housing, transportation, medical bills, and employment. This benefit is available once in each 12-month period for each adult applicant. If the recipient receives TANF cash assistance within 12 months of receiving DCA, a pro-rated portion of the DCA benefit is recovered by deduction from the recipient's monthly cash grant.

Employment Support Services: Refugees

The Refugee Assistance program promotes the economic self-sufficiency of refugees and limited English speaking clients through the effective use of social services, and financial and medical assistance. Refugees are persons fleeing persecution due to race, nationality, political opinion, religion, or membership in a particular group, and they must meet low-income financial criteria to qualify for services. Services include case management, employment assistance, English training, skills training, preventive health, foster care, mental health and cultural adaptation, community development and technical assistance, volunteer services, naturalization services and social services.

Supplemental Nutrition Assistance Program (SNAP)

Community Services Division (CSD) staff determine eligibility and provide case management services for the federal Supplemental Nutrition Assistance Program (SNAP). SNAP provides food assistance to low-income individuals and families based on income and resource standards established by the federal government. This activity also includes federal funding for Basic Food Education and Outreach, Nutrition Education, and the Basic Food Employment and Training (BFE&T) program. The BFE&T program provides job search and skills training to SNAP recipients not participating in the state's Temporary Assistance for Needy Families (TANF) program.

HUMAN SERVICES - DSHS

Aged, Blind or Disabled and Pregnant Women Assistance Program

The Aged, Blind, or Disabled Program provides financial grants to low-income adults who are age 65 or older, blind, or likely to meet Supplemental Security Income (SSI) disability criteria. This activity also includes the cost of Incapacity Examinations and SSI Consultative Evaluations. The Pregnant Women Assistance Program provides financial grants to eligible women who are pregnant and ineligible for Temporary Assistance for Needy Families (TANF) program and State Family Assistance (SFA) for reasons other than a refusal to cooperate with TANF/SFA requirements.

Immigrant State Food Assistance

The Immigrant State Food Assistance Program (FAP) provides food assistance for legal immigrants who are no longer eligible for federal food assistance. Benefit are determined by the size of the household, as well as the net income of the assistance unit.

Medical Eligibility Determination Services

Community Services Division (CSD) staff determine eligibility and provide case management for state and federal medical assistance programs. The Health Care Authority (HCA) establishes policy and administers medical assistance programs. The population served includes low-income families, children, pregnant women, persons with disabilities, older adults, refugees, and federally qualified aliens.

Other Client Services

Other Client Services includes Consolidated Emergency Assistance Program (CEAP), Ongoing Additional Requirements (OAR), Repatriation Program, Supplemental Security Income (SSI) State Supplemental Payments (SSP), and interpretative and translation services. The population served are primarily low-income individuals and families in need. State Supplemental Payments are expenditures necessary to maintain eligibility for Washington States' Title XIX program.

Program Support

Program Support staff provide administrative and technical support for all activities within the Community Services Division and Office of the Assistant Secretary. Included are policy and program development, legislative and regional coordination, fiscal planning, budgeting, quality assurance, and information technology.

Refugee Assistance Income

Refugee Assistance provides cash grants to needy refugees who have settled in Washington State to help them become self-sufficient. The population served are refugees authorized by the U.S. State Department to immigrate into the country and are granted permanent residence. Eligibility is based on the same financial need criteria established for the Temporary Assistance for Needy Families (TANF) program. Recipients of Refugee Cash Assistance are not eligible for TANF.

Temporary Assistance for Needy Families (TANF)

TANF grants provide monthly cash assistance to needy families with children and to low-income pregnant women. Eligibility is determined by comparing the family's countable income to the grant payment standard for the applicant's household size. Funding for the program is shared by state and federal governments.

WorkFirst Employment and Training

The WorkFirst Employment program offers job search, subsidized employment, vocational education, job readiness training, basic education, career counseling, and non-salaried work experience to TANF-eligible clients. This federally mandated program is designed to move clients from public assistance to permanent self-sufficiency.

Child Care Subsidy Program

The Child Care Subsidy Program (CCSP) helps families with low incomes pay for child care while working or participating in WorkFirst. Community Services Division (CSD) staff determine eligibility and authorize child care services for the Working Connections Child Care (WCCC) and Seasonal Child Care (SCC) programs. The Department of Early Learning (DEL) administers the CCSP.

Division of Disability Determination Services

The Division of Disability Determination Services (DDDS) is contracted with the Social Security Administration (SSA) to adjudicate medical eligibility for disability benefits under Social Security Disability Insurance (SSDI) and Supplemental Security Income (SSI) rules and regulations. The DDDS processes claims for Non-Grant Medical Assistance (NGMA).

Administration and Supporting Services

As part of the Secretary's Office and in direct support of the Secretary's initiatives, the Administration and Supporting Services program provides management, planning, evaluation and control of the operations for all programs within the Department of Social and Health Services.

Consolidated Field Services

The Consolidated Field Services provides business support to offices in the field while reporting directly to headquarters. Consolidated Field Services consist of 1) Regional Business Centers (RBC) to provide budget-related functions, accounting, purchasing, fixed asset management, facilities management, vehicle management, and time and attendance for all DSHS programs; 2) Consolidated Institutional Business Services (CIBS) to provide shared business services to DSHS institutions; and 3) Consolidated Maintenance and Operations (CMO) to manage and schedule corrective and preventative maintenance for the DSHS' institutional campuses through the use of maintenance staff teams.

Other Statewide Adjustments

This item reflects proposed compensation and other adjustments that were not allocated to individual agency activities. This agency will assign these costs to the proper activities after the budget is enacted.

CSD Field Support Services

The CSD Field Support Services Activity is comprised of all CSD staff who are providing eligibility determination services and social work services to clients.